

NIC Committee Meeting 26 July 2016

Meeting Summary, Decisions and Recommendations

THE BENEFITS OF COLLABORATION THROUGH THE NATIONAL ISSUES COMMITTEE

Members agreed:

- for the work-streams to continue to identify opportunities to work together collaboratively.
- the purpose and benefits of collaboration would be promoted with the middle leaders' cadre in the forthcoming event.
- wider training on collaboration skills for middle leaders be considered to ensure effective, trusting relationships were made, and innovation encouraged.

The Programme Co-ordinator agreed to ensure that the Communications Group circulated copies of the report to members of staff

PRE-EVENT SURVEY ON THE EFFECTIVENESS OF THE NATIONAL ISSUES COMMITTEE

Members agreed:

- the implementation of a NIC Communication Strategy which was approved at the previous meeting.
- for Officers to re-invigorate the NIC website
- approved the completion of the master plans.
- for Officers to complete a Principal Officers review of projects and master plan once complete.
- for Officers to develop a work stream lead event.

Officers agreed to provide newly elected Members with information on the NIC which would be included in the New Members Induction Programme.

BUSINESS CONTINUITY MANAGEMENT (BCM)

Members agreed

- to note the work and progress of the group to date, in particular the work with creation of the suite of exercises.
- that the National Issues Committee continues to support the work of the Business Continuity Management group.

Officers agreed to also include the full evacuation of the whole Headquarters site to help to develop the system.

NATIONAL ISSUES COMMITTEE FLEET & TRANSPORT

Members agreed to note the Action Plan.

Officers agreed to consider dash cams for the light vehicle fleet, which would be fed back to the NIC Fleet & Transport Group.

HEALTH & SAFETY WORK STREAM ACTION PLAN UPDATE

Members agreed to

- note the progress
- the suggested workplace stress survey considered for design and implementation by the HR work stream given the introduction of the Wellbeing of Future Generations (Wales) Act 2015.

Middle Manager Engagement Event

9th November 2016

The committee approved a Middle Manager Event to be held on 9th November 2016 at Cefn Lea in Powys .

Designed to increase understanding and engagement of the NIC with the Middle Manager cohort amongst the three services.

Lead by the Deputy Chief Officers of the Services the proposed agenda for the day will be:

Start	Item
09:45	Registration Tea & Coffee
10:15	Welcome Plenary Session
10:50	Sessions 1-4
12:25	Lunch
13:10	Sessions 5-8
14:45	Transition & Coffee
14:55	Facilitated Session
15:25	Closing Plenary Session
15:30	Close

Groups of delegates will cycle through the sessions which will be delivered by the following work streams:

- CRR
- Fleet & Transport
- HR
- Operations
- H&S
- Shared ICT Platforms
- CSS
- Control

REPORT HIGHLIGHTING THE IMPACT OF THE INTRODUCTION OF WELSH LANGUAGE STANDARDS ON THE FIRE & RESCUE SERVICES IN WALES

Members agreed:

- to note that the current practices within each Fire & Rescue Service had been mapped out against the draft Standards.
- that in completing the consultation questionnaire the Fire & Rescue Services work together to ensure that the three Services interpret the Standards in the same way, and address any gaps on a similar understanding and timescale as far as possible.
- to recognise that by meeting the Standards as they were currently drafted may result in a considerable increase in translation costs, depending on translation practices currently adopted within each Fire & Rescue Service. This would be an area which Grwp Iaith would monitor across other sectors to ensure the three Services were adopting best practice, considering shared services both across the Fire & Rescue Authorities, and with other public sector organisations.

EFFECTIVENESS AND USE OF THE NATIONAL ISSUES COMMITTEE WEBSITE

Members agreed:

- the development of an external hosting solution for the National issues Committee website for the next five years.
- that Officers refresh the content of the website.

- the introduction of a review cycle to ensure that website currency is maintained.
- the introduction of key indicators such as bounce rate to enable better analytics.
- to ensure compliance with the Welsh Language Standards and carry out an ERA on the revised website and its contents.

Officers agreed that the new website would be launched for the Middle Managers Engagement event, and would be reviewed within 12 months.

WALES FIRE & RESCUE PROCUREMENT SERVICE – STRATEGIC PROCUREMENT UPDATE

Members agreed:

- for further review work of spend analysis provided by Atamis to be carried out to inform category efficiencies.
- for Officers to identify areas of spend to increase All Wales contracts coverage.
- for Officers to explore wider use of procurement card for low value spend, thereby increasing rebate income.
- to note the Wales Fire & Rescue procurement progress made to date.

ALL WALES ARSON REDUCTION STRATEGY 3 (WARS3) UPDATE

Members agreed to

- acknowledge the strategic focus of the Strategic Arson Reduction Board (SARB), and the work of the Joint Arson Group in reducing arson across Wales.
- acknowledge the new All Wales Arson Reduction Strategy (WARS3) version 3, May 2016.

- to continue supporting the collaborative and multi-agency approach in reducing arson through the delivery of WARS3.

Officers agreed to consider including ‘refuse fires and fly-tipping’ within the All Wales Arson Reduction Strategy.

OPERATION DAWNS GLAW UPDATE

Members agreed to

- acknowledge the positive impact of Operation Dawns Glaw.
- support the continuation of the approach set out in the report into future years.

IMPORTANT DATES

Papers to NIC Office

26-Sep-16

Pre Approval Papers issued to Principal Officers

30-Sep-16

Statutory date papers Issued to NIC Committee members

14-Oct-16

Next NIC Committee Meeting

25-Oct-16

Middle Manager Event

9-Nov-16

If you have any comments or queries please call Sarah Watkins on 07766442132

